

IN THE COURT OF COMMON PLEAS OF FRANKLIN COUNTY, OHIO  
DIVISION OF DOMESTIC RELATIONS AND JUVENILE BRANCH

MAGISTRATE'S ORDER / ORDER TO SEEK EMPLOYMENT  
NOTICES TO OBLIGOR AND OBLIGEE AND NOTICES TO INSURER

PLAINTIFF/PETITIONER

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

Residence Address: \_\_\_\_\_  
\_\_\_\_\_

Residence Phone: \_\_\_\_\_

Mailing Address (If Different): \_\_\_\_\_  
\_\_\_\_\_

Health Insurer: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Policy Number: \_\_\_\_\_

DEFENDANT / PETITIONER

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

Residence Address: \_\_\_\_\_  
\_\_\_\_\_

Residence Phone: \_\_\_\_\_

Mailing Address (If Different): \_\_\_\_\_

Health Insurer: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Policy Number: \_\_\_\_\_

CASE NO. \_\_\_\_\_

JUDGE \_\_\_\_\_

Full Names of Children Subject to Child Support Order:

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Name: \_\_\_\_\_

DOB: \_\_\_\_\_

CHECK WHICH PARTY IS TO BE REIMBURSED FOR OUT-OF-POCKET  
MEDICAL, OPTICAL, HOSPITAL, DENTAL, OR PRESCRIPTION EXPENSES  
PAID FOR THE CHILD AS PROVIDED IN PARAGRAPH 18 ON PAGE 3.

\_\_\_\_\_ Plaintiff \_\_\_\_\_ Defendant

\_\_\_\_\_ Petitioner-Wife \_\_\_\_\_ Petitioner-Husband

\_\_\_\_\_ Other Party (Specify Name and Address)

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

1. The Court, having reviewed this matter, finds that \_\_\_\_\_  
hereinafter referred to as the obligor, is unemployed, has no income, does not have an account in any financial institution, and is able to engage in employment.

2. Therefore, pursuant to R.C. 3121.03(D)(1), the Court hereby **ORDERS** the obligor to do the following:

- A. Seek employment, or participate in a work activity to which a recipient of assistance may be assigned under Title IV-A of the Social Security Act.
- B. To immediately notify the FCCSEA on obtaining employment, obtaining any income or obtaining ownership of any asset with a value of \$500 or more.

3. The obligor shall immediately notify the FCCSEA in writing of any change in your income source and of the availability of any other sources of income that can be subject to any withholding or deduction, the nature of any new employment or income source and the name, business address and telephone number of the new employer or income source.

**IT IS FURTHER ORDERED, ADJUDGED, AND DECREED that the Insurer do the following:**

4. An insurer that receives a copy of an order or notice described in sections 3119.30, 3119.41 or 3119.41 of the Revised Code shall comply with it in accordance with Revised Code sections 3119.30 to 3119.58, regardless of the residence of the children. An insurer that provides health insurance coverage for the children who are the subject of a child support order in accordance with the child support order or an order issued under R.C.3119.41, or a notice issued pursuant to R. C.3119.44 shall reimburse the parent who is designated to receive reimbursement in the child support order as stated on page one of this order, for covered out-of-pocket medical, optical, hospital, dental, or prescription expenses incurred on behalf of the children.

**It is further ORDERED, ADJUDGED AND DECREED that: (Check applicable box in paragraphs 5 through 8)**

5. The obligor under the child support order shall obtain health insurance coverage for the children if coverage is available at a reasonable cost through a group policy, contract, or plan offered by the obligor's employer or through any other group policy, contract, or plan available to the obligor, and if it is not available for a more reasonable cost through a group policy, contract, or plan available to the obligee.

6. The obligee shall obtain health insurance coverage for the children if coverage is available through a group policy, contract, or plan offered by the obligee's employer or through any other group policy, contract, or plan available to the obligee, and if it is available at a more reasonable cost than coverage is available to the obligor.

7. If health insurance coverage for the children is not available at a reasonable cost through a group policy, contract, or plan offered by the obligor's or obligee's employer or through any other group policy, contract, or plan available to the obligor or obligee, the obligor and the obligee shall share liability for the cost of the medical and health care needs of the children, under an equitable formula established by the Court; and if, after the issuance of the order, health insurance coverage for the children becomes available at a reasonable cost through a group policy, contract, or plan offered by the obligor's or obligee's employer or through any other group policy, contract, or plan available to the obligor or obligee, the obligor or obligee to whom the coverage becomes available shall immediately inform the Court.

8. Both the obligor and the obligee shall obtain health insurance coverage for the children if coverage is available for the children at a reasonable cost to both the obligor and obligee and dual coverage by both parents would provide for coordination of medical benefits without unnecessary duplication of coverage.

**It is further ORDERED, ADJUDGED AND DECREED that:**

9. All parties to this order are hereby ordered to notify the FCCSEA in writing of any change in your name, current mailing address, current residence address, current residence telephone number, current driver's license number, and of any changes to that information. Until further notice, all parties shall notify the FCCSEA of any change in information immediately after the change occurs. A WILLFUL FAILURE TO SUPPLY THE FRANKLIN COUNTY CHILD SUPPORT ENFORCEMENT AGENCY WITH ALL CHANGES IS CONTEMPT OF COURT.

10. An obligor who fails to comply with a child support order issued in accordance with R.C. 3119.30 or an order issued under R.C.3119.41, is liable to the obligee for any medical expenses incurred as a result of the failure to comply with the order. An obligee who fails to comply with a child support order issued in accordance with R.C.3119.30, or an order issued under R.C.3119.41, is liable to the obligor for any medical expenses incurred as a result of the failure to comply with the order.

11. Whoever violates an order issued under R.C.3119.30 or an order issued under R.C.3119.41 may be punished as for CONTEMPT under R.C. Chapter 2705. If an obligor is found in contempt under that chapter for failing to comply with a child support order issued in accordance with R.C. 3119.30 or an order issued under R.C. 3119.41 to enforce a court child support order's health insurance provisions and the obligor previously has been found in contempt under that chapter, the Court shall consider the obligor's failure to comply with the order as a change of circumstances for the purpose of modification of the amount of support due under the court child support order issued under R.C.3119.30.

12. If an obligee under a child support order is eligible for medical assistance under Chapter 5111 or 5113 of the Revised Code, and the obligor has obtained health insurance coverage, the obligee shall notify any physician, hospital, or other provider of medical services for which medical assistance is available of the name and address of the obligor's insurer and of the number of the obligor's health insurance or health care policy, contract, or plan. Any physician, hospital, or other provider of medical services for which medical assistance is available under Chapter 5111 or 5115 of the Revised Code, who is notified under this division of the existence of a health insurance or health care policy, contract, or plan with coverage for children who are eligible for medical assistance first shall bill the insurer for any services provided for those children. If the insurer fails to pay all or any part of a claim filed under R.C.3119.54 and the services for which the claim is filed are covered by Chapter 5111 or 5115 of the Revised Code, the physician, hospital, or other medical services provider shall bill the remaining unpaid costs of the services in accordance with Chapter 5111 or 5115 of the Revised Code.

13. If an obligor is in default under a support order and has a claim against another person of more than one thousand dollars, the obligor shall notify the FCCSEA of the claim, the nature of the claim, and the name of the person against whom the claim exists in accordance with R.C. 3123.19.

14. During the time that any child support order issued in accordance with R.C.3119.30 is in effect and after the employer has received a copy of the order, the employer of the obligor or obligee required to provide health insurance coverage shall comply with the order or notice, and on request from the other parent or the FCCSEA, shall release to the other parent and the FCCSEA all information about the health insurance coverage that is necessary to ensure compliance with the order including, but not limited to, the name and address of the insurer and any policy, contract, or plan number. Any information provided by an employer pursuant to this division shall be used only for the purpose of the enforcement of the order.

15. Any employer who receives a copy of an order or notice described in sections 3119.30, 3119.41 or 3119.44 of the Revised Code, shall notify the FCCSEA of any change in

or the termination of the health insurance coverage that is maintained pursuant to the order or notice.

16. The obligor, or both the obligor and obligee, whoever is required to obtain health insurance coverage, shall provide the other with information regarding the benefits, limitations, and exclusions of the coverage, copies of any insurance forms necessary to receive reimbursement, payment, or other benefits under the coverage, and a copy of any necessary insurance cards. The obligor or both the obligor and obligee, whoever is required to obtain health insurance coverage, shall submit a copy of this court support order to the insurer at the time of making application to enroll the children under the health insurance policy, contract, or plan, and shall furnish written proof of compliance with this order to the FCCSEA .

17. In addition to those plans listed on page 1 of this order, the Court finds the following group health insurance policies, contracts, and plans are available to the obligor or obligee at a reasonable cost:

AVAILABLE TO OBLIGOR: \_\_\_\_\_

AVAILABLE TO OBLIGEE: \_\_\_\_\_

18. The insurer that provides the health insurance coverage for the children may continue making payment for medical, optical, hospital, dental, or prescription services directly to any health care provider in accordance with the applicable health insurance policy, contract, or plan, and shall reimburse the person designated on page one of this order for out-of-pocket medical, optical, hospital, dental or prescription expenses paid for each child who is the subject of the support order.

19. The obligor and the obligee shall designate the children as covered dependents under any health insurance policy, contract, or plan for which they contract.

20. The obligor, the obligee, or both of them under a formula established by the court shall pay co-payment or deductible costs required under the health insurance policy, contract, or plan that covers the children.

21. The obligor and the obligee shall comply with any requirement set forth in paragraphs 5, 6, 8, 16, and 19 of this order no later than thirty days after the issuance of the order.

22. The employer of the obligor or obligee required to obtain health insurance coverage is required to release to the other parent or the FCCSEA on written request any necessary information on the health insurance coverage, including the name and address of the insurer and any policy, contract, or plan number, and to otherwise comply with R.C.3119.31 and any order or notice issued under R.C.3119.31.

23. If the obligor or obligee fails to obtain health insurance coverage required by a child support order, the FCCSEA shall comply with R.C.3119.40 and R.C.3119.41 to obtain a court order requiring the obligor or obligee to obtain the health insurance coverage.

24. If the person required to obtain health care insurance coverage for the children subject to this child support order obtains new employment and the health insurance coverage for the children is provided through the previous employer, the agency shall comply with the requirements of sections 3119.43 and 3119.44 of the Revised Code, which may result in the issuance of a notice requiring the new employer to take whatever action is necessary to enroll the children in health care insurance coverage provided by the new employer.

25. **The obligor is responsible for seeing that all payments for support are made to the Ohio Child Support Payment Central (OCSPC).**

26. Upon commencement of any change in employment, income source, financial accounts, or assets, the obligor may request the Court to cancel this order and issue a withholding notice to collect support amounts.

27. ADDITIONAL ORDERS: \_\_\_\_\_

28. Any notice required by this entry shall be sent to: **Franklin County Child Support Enforcement Agency, 80 East Fulton Street, Columbus, Ohio 43215, Attention: Notice Officer.**

29. If any orders contained herein conflict with orders contained in the decree of divorce, dissolution or legal separation, the orders contained in the decree of divorce, dissolution or legal separation shall control.

DATE PREPARED \_\_\_\_\_

PREPARED BY :  
\_\_\_\_\_ THE COURT - (614) 462-4232

\_\_\_\_\_ FCCSEA / LITIGATION SECTION - (614) 462-3275  
\_\_\_\_\_ FCCSEA / ENFORCEMENT SECTION - (614) 462-3275  
\_\_\_\_\_ ATTORNEY FOR PLAINTIFF/PETITIONER / DEFENDANT/PETITIONER

ATTORNEY NAME: \_\_\_\_\_

ATTORNEY REGISTRATION NUMBER \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: (     ) \_\_\_\_\_

\_\_\_\_\_  
JUDGE / MAGISTRATE