

## **FRANKLIN COUNTY DOMESTIC RELATIONS AND JUVENILE COURT**

### **PARENTING COORDINATOR ROSTER INFORMATION**

#### **LOCAL RULES**

The Parenting Coordinator Roster is addressed in both Local Domestic Rule 42 and Local Juvenile Rule 39, which are identical. The Court's Local Rules are available on its web site: [https://drj.fccourts.org/DRJ.aspx?PN=Local\\_Rules.htm](https://drj.fccourts.org/DRJ.aspx?PN=Local_Rules.htm).

A summary of the requirements to be placed on and remain on the Roster is below. Still, it is imperative that you are familiar with the requirements of the aforementioned Rules, so please read one in its entirety. If, after consulting the Rules, you still have questions, you may contact Legal Director & Administrative Magistrate Gina Palmer at 614-525-7145 or [gina\\_palmer@fccourts.org](mailto:gina_palmer@fccourts.org), or Staff Attorney Brad Martinez at 614-525-3570 or [bradley\\_martinez@fccourts.org](mailto:bradley_martinez@fccourts.org).

#### **CONTACT INFORMATION**

(1) Cell Phone number: Check "Preferred" if you would like your cell phone to be your primary telephone contact for parties. Otherwise, your cell phone number will not be included on the published Parenting Coordinator Roster but may be used for contact by court personnel.

(2) Email Address: Your email address will be the primary method for communication by the Legal Director & Administrative Magistrate concerning the Roster but will not be published without your consent.

#### **REQUIREMENTS FOR THE PARENTING COORDINATOR LIST**

(1) A master's degree or higher, a law degree, or education and experience satisfactory to the Court; (2) at least two years of professional experience with situations involving children; and (3) completion of the following trainings approved by the Dispute Resolution Section of the Ohio Supreme Court: twelve (12) hours of basic mediation training, forty (40) hours of specialized family or divorce mediation training, fourteen (14) hours of specialized training in domestic abuse and dispute resolution, and twelve (12) hours of specialized training in parenting coordination.

With your application, you must also submit a resume which expounds upon your satisfaction of the minimum qualifications, specifically proof of completion of the required trainings.

#### **FEES AND DEPOSIT**

A parenting coordinator shall notify the court of the hourly rate for their services, which will be displayed on the court's roster of parenting coordinators. The court shall require the parties to post a deposit to secure the fees of the parenting coordinator and shall apportion the fees of the parenting coordinator between the respective parties. The total deposit shall be at least \$800.00 unless otherwise agreed upon by the parenting coordinator. All fees shall be determined by the Court and included in the appointment order. A parenting coordinator may be appointed pro bono or

a portion of the fees may be waived if the court determines a coordinator is necessary and that the parties are indigent.

#### REQUIREMENTS TO MAINTAIN ELIGIBILITY FOR APPOINTMENT

A parenting coordinator shall complete at least three (3) hours per calendar year of continuing education relating to children that has been approved by the Dispute Resolution Section of the Supreme Court. Without exception, proof of the continuing education must be provided to the Court by December 31 of the reporting year. If the reporting requirement is not satisfied by the deadline, a parenting coordinator will not be eligible for appointment until it is satisfied.

You are also under a duty keep the Court up-to-date with your contact information and report to the Court any activity, criminal or otherwise, that would adversely affect your ability to perform the functions of a parenting coordinator.

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**PARENTING COORDINATOR LIST APPLICATION**

**I. CONTACT INFO**

Name: \_\_\_\_\_ Landline: \_\_\_\_\_

Supreme Court #: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Office Address: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

**II. QUALIFICATIONS**

Degree: \_\_\_\_\_

Two Years of Professional Experience with Children: \_\_\_\_\_

Approved Training (Dates)

Basic Mediation (12): \_\_\_\_\_

Family/Divorce Mediation (40): \_\_\_\_\_

Domestic Abuse/Dispute Resolution (14): \_\_\_\_\_

Parenting Coordination (12): \_\_\_\_\_

Have you participated in any activity, criminal or otherwise, that would adversely affect your ability to perform the functions of a parenting coordinator?  Yes/ No

If yes, please provide an explanation on a separate sheet of paper.

**III. FEE FOR SERVICES**

Hourly Rate: \_\_\_\_\_

Negotiable

Deposit: \_\_\_\_\_

Negotiable

**IV. CERTIFICATION**

I hereby certify that the information herein is true and accurate to the best of my knowledge and belief and that I have read and understand the duties and obligations of a Parenting Coordinator as set forth in Local Domestic Rule 42 and Local Juvenile Rule 39.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date