

In accordance with Local DR Rule 48/JU Rule 48, this Technology Plan provides an overview of the Franklin County Court of Common Pleas, Domestic Relations Division and Juvenile Branch’s utilization of technology in the delivery of court services and maintenance of judicial operations. The applications outlined in this Plan include both public-facing technologies serving litigants, attorneys, members of the public, and other justice system stakeholders, as well as internal technology systems utilized by judicial officers and court staff. IT infrastructure information is not included in this list for safety and security reasons, including firewall, storage system, backup, anti-virus, disaster recovery, and cyber security. The purpose of this Plan is to:

- Define how the Court uses technology to support attorneys, parties, and the public to be aware these services are available for case management, case filing, recordkeeping, efficient communications, and administrative functions
- Provide a list of the Court’s IT functions and applications that support serving the public
- Assist the Court in more readily identifying opportunities for improved efficiency and cost savings through the use of technological solutions
- Promote the alignment of IT initiatives with the goals of the Court

A. Case Management

The Court uses the following applications to manage their docket and related case records (e.g., case management software, digital notification applications, party check-in software, etc.):

Application Purpose How Users Receive Instructions Dept/Role Responsible

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
FCJS	Franklin County Justice System, County-wide case management system	On the job training and training manuals	Clerk of Courts
Scheduling Application	This application is used to create, maintain scheduling ceilings and exclusions by the courts. It is also used to designate holidays for each calendar year.	On the job training and training manuals	Clerk of Courts

B. Clerk of Court Functions

The following applications are used in the performance of clerk related functions:

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
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FCJS	Case Management System	On the job training and training manuals	Clerk of Courts
eFlex	Electronic filing	On the job training and training manuals	Clerk of Courts
Scheduling application	This application is used to maintain and create scheduling ceilings and exclusions by the courts.	On the job training and training manuals	Clerk of Courts
CIO	Portal for internal and external access to CMS based on security.	Self-explanatory	Clerk of Courts
IntellivueGX/FicheManager	Document Management System	On the job training and training manuals	Clerk of Courts
CFS	Clerk Financial System	On the job training and training manuals	Clerk of Courts
PayGov	Credit card vendor	On the job training and training manuals	Clerk of Courts
Pitney Bowes	A certified mail application that is integrated with USPS.	On the job training	Purchasing/Clerk of Courts
DVCC	Bookkeeping system used for domestic and juvenile financial transactions	On the job training and training manuals	Clerk of Courts

C. Detention Center Management

The Court uses the following applications in managing its detention center:

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
JJIS	Juvenile Justice Information System to track the official record of Juveniles trajectory outside of courtroom.	Guides, JJIS University in Sharepoint, and test/train applications, in-person training.	Department of IT
Lotus database	Track juvenile and facility related incidents.		Department of IT

D. Dispute Resolution

The Court uses the following applications to conduct dispute resolution proceedings (e.g., online dispute resolution, online mediation, etc.):

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
Lotus Notes	Tracking of cases/schedules/calendar/outcomes	Manual	Department of Court Services
SharePoint/Access	Tracking of cases. Calendaring. Data collection. Creation of letters.	Manual	Department of Court Services
Zoom	Virtual mediation sessions.		Department of Court Services
E-flex	E-file case outcomes	Eflex guide	Department of Court Services
Support Works	Calculation of child support	Training manual	Department of Court Services

E. Evidence Management (not applicable)

The Court uses the following applications to manage the receipt, distribution, and retention of evidence:

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible

F. Filing

The following applications are used to manage the filing of court documents (e.g., electronic filing, electronic signatures, electronic payment, etc.):

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
FCJS	Case Management System	On the job training and training manuals	Clerk of Courts
eFlex	Electronic filing, electronic signature	On the job training and training manuals	Clerk of Courts
PayGov	Electronic payment	On the job training and training manuals	Clerk of Courts
IntellivueGX/FicheManager	Document Management System	On the job training and training manuals	Clerk of Courts
CFS	Clerk Financial System	On the job training and training manuals	Clerk of Courts

G. Fiscal

The Court uses the following applications for financial management and accounting:

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
SharePoint	Court internal communications	Finance trains staff	Finance Department
Tyler Enterprise ERP	Financial Management and account	Franklin County Auditor trains staff	Franklin County Auditor

H. Hearing

The Court uses the following applications to conduct hearings and related proceedings (e.g., remote hearings, digital recording software, judicial dashboard/e-bench, etc.):

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
Zoom	For remote hearings	IT trains court staff with instruction (soft copy)	Department of IT
For The Record	Digital recording	IT trains court staff with instruction (soft copy)	Department of IT

I. Human Resources

The Court uses the following applications to perform human resource functions:

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
Kronos/UKG	Timekeeping, Performance, HR actions, Learning Center, Recruitment	HR trains staff	Department of HR
Tyler Enterprise ERP	Human Capital/Payroll	Franklin County Auditor	Franklin County Auditor
SharePoint	Court internal communication	HR trains staff	Department of HR

J. Interfacing with Other Entities

The Court integrates with the following applications (e.g., clerk of courts if separate, Ohio Courts Network, Bureau of Criminal Investigation, Bureau of Motor Vehicles, county jail or correctional facility, etc.):

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
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OCN	Case disposition and offender reporting	On the job training/specification documentation	Clerk of Courts
OHLEG	Record checks/photos	OHLeg provides online	Department of Court Services
BCI	Statutory reporting requirements	On the job training/specification documentation	Clerk of Courts
SendPro Enterprise	A certified mail application that is integrated with USPS.	On the job training	Purchasing/Clerk of Courts
Batch Processing for Printing	Nightly jobs and service requests output from the CMS and the e-Filing system are batched processed for packet printing, notices, and reports.	On the job training	Clerk of Courts/Print Shop
Attorney General Office (AGO) FTP	AGO FTP that is sent to and from our CMS to generate new tax lien filings.	On the job training/specification documentation	AGO
CIMS Homeland Security	FTP to CIMS system from our CMS	On the job training	Homeland Security
IvueGX/FicheManager	DMS Integration from eFiling System to IvueGX/FicheManger that is used to index, redact, and storage of our documents.	On the job training/documentation	Clerk of Courts
Court Scheduling	Integrates with eFiling System to schedule hearings.	On the job training/documentation	Clerk of Courts
Case Information Online (CIO) portal	Integrates with CMS to display court case information.	Self-explanatory	Clerk of Courts
Sheriff Civil CMS	Integrates with the eFiling System (sheriff returns).	On the job training/documentation	Sheriff's Office/Clerk of Courts
PayGov	Gateway used to collect credit card transactions from the eFiling System	On the job training/documentation	PayGov
Attorney General Collections FTP	Delinquent cases with costs owed	On the job training/documentation	AGO/Clerk of Courts

Clerk Financial System (CFS)	Two integrations: 1. Creates financial transactions processed from the e-Filing System 2. Posts financial transactions to the bookkeeping system (DVCC)	On the job training/documentation	Clerk of Courts
DVCC Bookkeeping System (Domestic/Juvenile financial transactions)	FTP checks to Huntington	On the job training/documentation	Clerk of Courts

K. Jury Management (Not Applicable)

The Court uses the following applications to manage its jury services:

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible

L. Probation

The Court uses the following application to perform probation services:

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
JJIS	Juvenile Justice Information System to track the official record of Juvenile's trajectory outside of courtroom.	Guides, JJIS University in Sharepoint, and test/train applications, in person training	Department of IT
OYAS 2.0	1) Administer validated instruments to identify criminogenic factors that should be addressed for juvenile-justice	In-person training by supervisors	Ohio Department of Youth Services in conjunction with the University of Cincinnati

	involved youth; and 2) Track programs and services employed by the Court and paid for by ODYS designed to enhance community oversight and mitigate criminogenic factors.		
MAYSI-2	To administer and score a validated instrument that screens juvenile-justice involved youth on several clinical, behavioral health and substance use scales. When the youth triggers the screener, a full, in-person behavioral health assessment is conducted.	Instruction book.	Orbis Partners

M. Public Access

The Court uses the following applications to provide access to the public (e.g., live streaming of hearings, online docket access, online calendar, etc.):

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
CIO	External facing to Case Management System	Self-explanatory	Clerk of Courts
Zoom	For remote hearings	IT trains court staff with instruction (soft copy)	DRJ Department of IT
eFlex	Electronic filing, electronic signature	Documentation and YouTube videos	Clerk of Courts
SharePoint	Non-Court employees can request interpreters.	Detailed instruction on form.	DRJ Department of Court Services

Clerk of Courts website	Provide information, training videos, documentation, and forms for filing to the public	Self-explanatory	Clerk of Courts
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N. Records Management/Retention

The Court uses the following applications to manage and retain records (e.g., document imaging, etc.)

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
IntellivueGX/Fiche Manager (Intellinetics)	Document Management System	On the job training/documentation	Clerk of Courts
FCJS	Case Management System	On the job training/documentation	Clerk of Courts
CFS	Clerk Financial System	On the job training/documentation	Clerk of Courts
DVCC	Clerk Bookkeeping System for domestic and juvenile financial transactions	On the job training/documentation	Clerk of Courts

O. Special Accommodations

The Court uses the following applications to provide services for participants needing special accommodations (e.g., Language Line, virtual remote interpreting, assistive hearing):

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
Language Line	Provide language services. Foreign language interpreter services.	Supreme Court website	Department of Court Services and Clerk of Courts
Virtual remote interpreting	Provide language services		Department of Court Services
Assisted hearing	Provide hearing aide in courtrooms	IT staff trains users	Department of IT
Courtride	Provide rideshare service	Court website	Department of Court Services
Zoom	For remote hearings	IT trains court staff with instruction (soft copy)	Department of IT
SharePoint and Access	Record language services, requests, status		Department of Court Services

SupportWorks	Calculate child support		Department of Court Services
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P. Victim Services

The Court uses the following applications to provide victim services:

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
Lotus Notes	Maintain databases of customers and associated services	Indirectly, via Court employees	Department of IT
MS Access	Maintain databases of customers and associated services	Indirectly, via Court employees	Department of IT
OHLEG	Look up records/pictures of parties.	OHLEG provides training.	Department of Court Services
Proprietary SQL Database - JJIS	Maintain database of customers and associated services	Indirectly, via Court employees	Department of IT

Q. Website

The Court uses the following application in the development and maintenance of its website:

Application	Purpose	How Users Receive Instructions	Dept/Role Responsible
Proprietary SQL database	Create/modify/display HTML	Via our webserver	Department of IT
Photoshop	Create/modify artwork	Via our webserver	Department of IT

Future Implementation Plans

Using the operational categories set forth above, the Court intends to acquire and/or implement the following technologies over the next XX years.

A. Case Management System

New Application	Purpose	How Users Receive Instructions	Dept/Role Responsible	Funding Secured (Yes/No)
CMS	Case Management System	TBD	Franklin County	Yes

B. Website

New Application	Purpose	How Users Receive Instructions	Dept/Role Responsible	Funding Secured (Yes/No)
Court website redesign	Engage users to court services		Department of IT	Yes

C. Courtroom Technology Upgrade

New Application	Purpose	How Users Receive Instructions	Dept/Role Responsible	Funding Secured (Yes/No)
Interpreter headsets	Provide live 2-ways interpretation in courtrooms	Court staff trains users	Department of Court Services	Yes
Microphones	Adding additional mics to attorney tables	Training to court staff	Department of IT	yes
Pilot project in Courtroom 66	AV system improvement	IT trains court staff	Department of IT	Yes

D. Insert Operational Category (Not Applicable)

New Application	Purpose	How Users Receive Instructions	Dept/Role Responsible	Funding Secured (Yes/No)

Wish List

Identify any technological solutions your court may seek to implement should resources allow.

Given additional funding, we would like an Application Program Interface between JJIS and a future court case management system to maximize accuracy and efficiency.