

School/School District: _____

School Year: _____

Contact Person: _____

Received: _____

House Bill 96 School Policy Requirements Checklist

Each school district is required to adopt a student attendance policy that focuses on prevention. The policy is to be developed with input from the juvenile court and other interested parties, that:

_____ Value Statement acknowledging that student absences from school for any reason, whether excused or unexcused, take away from instructional time and have an adverse effect on student learning.

_____ Definition of Terms: Compulsory school age; average daily attendance; chronic absence; excused absence; religious expression; postsecondary visitation; extracurricular activities; habitual truancy and out of school suspension.

_____ Identifies strategies to prevent students from becoming chronically absent to include student learning components: universal screening, data-based decision-making, continuum of supports, progress monitoring and team-based problem solving. Adult implementation components to include: shared leadership, professional capacity, communication and collaboration.

_____ Includes procedures for notifying a student's parent, guardian, or custodian, when the student has been absent from school for a number of hours determined by the board, which cannot exceed 5% of the minimum number of hours required in the school year under Section 3313.48 of the Revised Code.

_____ Establishes a tiered system that provides more intensive interventions and supports for students with greater numbers of absences and includes resources to help students and their families address the root causes of the absences, to include: Core, Targeted and Intensive tiers.

_____ Provides for one or more absence intervention teams to work with students at risk of becoming chronically absent and their families to improve the students' attendance at school.

_____ Prohibits suspending, expelling, or otherwise preventing a student from attending school based on the student's absences as prescribed by Section 3313.668 of the Revised Code.

_____ Permits consultation or partnering with public, nonprofit, or private entities to provide assistance to students and families in reducing absences.

_____ Requires superintendent to create and maintain real-time attendance reports, to include: districtwide patterns and trends for the development of annual student attendance. Engagement goals and strategies for inclusion in the district's strategic and/or improvement plan and individual school improvement plans; and

_____ Requires superintendent to report to the Board on the date and progress in improving and meeting district goals to wit: Identify positive, district-wide messaging and expectations that make regular attendance a priority. Determine what systems of support and resources are needed to engage chronically absent students, students at risk of becoming chronically absent; and their families. Use attendance data to promote continuous improvement. Assess the effectiveness of attendance improvement strategies and the impact on educational outcomes.

References:

Department of Education & Workforce/Attendance model 2025

RC. 2151.011, 3313.48, 3313.668, 3317.034, 3321.01 et seq, 3321.13(B)(2), 3321.19, 3321.191, RC 3321.22, 3321.38, 3323.041A.C. 3301-35-03, 3301-47-01, 3301-69-02