

MARYELLEN O'SHAUGHNESSY  
CLERK OF THE FRANKLIN COUNTY COMMON PLEAS COURT, COLUMBUS, OHIO 43215  
JUVENILE DIVISION

THE STATE OF OHIO

JUDGE

- VS -

MAGISTRATE

CASE NUMBER

CASE TYPE

**SUMMONS AND ORDER TO APPEAR**

TO: \_\_\_\_\_

S/R: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DOB: \_\_\_\_\_

SSN: \_\_\_\_\_

A COMPLAINT HAS BEEN FILED IN THE FRANKLIN COUNTY COURT OF COMMON PLEAS, DIVISION OF DOMESTIC RELATIONS AND JUVENILE BRANCH CHARGING YOU ACCORDING TO THE COMPLAINT(S), ATTACHED HERETO CONTAINING A DESCRIPTION OF THE ALLEGED OFFENSE AND THE STATUTE OR ORDINANCE NUMBER.

YOU ARE HEREBY SUMMONED AND ORDERED TO APPEAR AT THE FRANKLIN COUNTY COURT OF COMMON PLEAS, DIVISION OF DOMESTIC RELATIONS AND JUVENILE BRANCH,  
373 SOUTH HIGH STREET FLOOR, COLUMBUS, OHIO 43215.  
399 SOUTH FRONT STREET, COLUMBUS, OHIO 43215.

**IN COURTROOM/OFFICE NUMBER:**

**TIME:**

**DATE:**

TO ANSWER TO THE COMPLAINT, A COPY OF WHICH IS ATTACHED HERETO.

FAILURE TO APPEAR AT THE TIME AND PLACE DESIGNATED HEREIN WILL SUBJECT YOU TO ARREST.

ANY PARTY IS ENTITLED TO BE REPRESENTED BY AN ATTORNEY AND UPON REQUEST THE COURT WILL APPOINT COUNSEL OR DESIGNATE THE FRANKLIN COUNTY PUBLIC DEFENDER TO PROVIDE LEGAL REPRESENTATIVE IF YOU ARE INDIGENT. CONTACT THE FRANKLIN COUNTY PUBLIC DEFENDER, JUVENILE UNIT AT (614) 525-3194, MONDAY THROUGH FRIDAY, 8:00 A.M. TO 5:00 P.M., OR IN PERSON AT THE COURT IF YOU BELIEVE YOU CANNOT AFFORD A LAWYER OR YOU CAN CONTACT THE COURT'S APPOINTED COUNSEL OFFICE AT (614) 525-3248. YOU SHOULD DO THIS IMMEDIATELY.

WITNESS my hand and Seal of said Court  
on the date recorded on the time stamp above.

MARYELLEN O'SHAUGHNESSY, Clerk of the Court of Common Pleas



**Signature Page Attached**

**JUDGE**

**MARYELLEN O'SHAUGHNESSY**

CLERK OF THE FRANKLIN COUNTY COMMON PLEAS COURT, COLUMBUS, OHIO 43215